Pre-Registration

Pre-Registration has had several improvements.

There are now configurable messages for your site to tell the applicants what they should bring with them after completing the one-page pre-registration page.

You can then import this detail into a new application, just like importing from history, and then complete the application process.

Fill out the below instructions that you want to display on the preregistration site/pages.

Clients will complete the form using the code below to access your site.

http://www.pwhdev.net/AngelWebSQL/loginangel.html

If you are not activating Pre-Registration, leave the below code blank

Note: (max length 255 characters for Message fields)

-Registration page Code:

Large

Pre-Registration Msg 1

Please bring the following items with you when you come into complete your application: Valid Photo ID 2. Social Security Card / Consulate Card or proof of Tax I.D. Number 3. Current utility bill or mail received from school/government in Aug or Sept.

characters left

Pre-Registration Msg 2

For each child being registered: 1. Birth Certificates AND Social Security Cards / Consulate Card. 2. Clothing and shoe sizes for each child. 3. Official custody or guardianship papers if applicant is not the biological parent.

characters left

Pre-Registration Msg 3

Proof of Need: Must bring ONE of the following in the applicants name. – Section 8 or HUD lease documents – Medicaid or SNAP eligibility letter. If you do not receive the above government assistance, bring proof of your monthly income

characters left

Pre-Registration Msg 4

If you have questions, please contact the office. Email: Sal.Army@uss.salvationarmy.org Phone: 800-555-1212

characters left

Pre-Registration Msg 5

Si tiene alguna pregunta, póngase en contacto con la oficina._ Por correo electrónico: Sal.Army@uss.salvationarmy.org por teléfono: 800-555-1212

The site has a new way for Pre-Registration appointments to be selected. This is the time for the Client to come in and complete the application. I will probably make this kind of appointment available for Angel Applications next year.

From the menu, go to Prereg Appt. Setup to create the time slots
available for Pre-Registration:

Click on Add a Series:

Generate Prereg Appointment Instructions
Prereg appointments (for 2018) use a different method of assigning
appointment times that what is used for Client Appointments.
Generate a number of appointments for a date. Select a starting and
ending time.
Select how many to assign for each time.
If you want to block out a time for Lunch, submit morning first, then
afternoon.
When clients are filling out their Preregistration form, they will view
the available appointments and select one of the times that has
available time slots
If no time slots are defined, an error message will be shown.
As each Pre-Registration appointment is completed, it will reduce by 1
the appointments available for that time slot.
You can edit the number available on a particular time by clicking on
the time below.
If you add a block and an existing time is found, it will add to the
current number.

Generate Appointments.

Appointment Date: (mm/dd/yyyy) *   11/15/2018

Appointment Start Time: *
Make sure your start time is LATER   9:00 AM
than the previous start time (or the zero record).

Appointment End Time: *   11:30 AM

Increment Time: 15 Minutes

How many appointments for each time block?   25

Appointments for this Corps: LargeCorps

Application Type: *   Appointment

| **The Salvation Army** | Menu | | **Generate New Appointments** |

Generate Prereg Appointment Instructions
Prereg appointments (for 2018) use a different method of assiging appointment times that what is used for Client Appointments.

Resulting in:

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- [Nbr] Corps Name -- Appt Date - Time -- Apt Count.
- LargeCorps, Appointment, **11/2/2018,** 01:45 PM, -- **50**
- LargeCorps, Appointment, 11/2/2018, 02:00 PM, -- 50
- LargeCorps, Appointment, 11/2/2018, 02:15 PM, -- 50
- LargeCorps, Appointment, 11/2/2018, 02:30 PM, -- 50
- LargeCorps, Appointment, 11/2/2018, 02:45 PM, -- 50
- LargeCorps, Appointment, 11/2/2018, 03:00 PM, -- 50
- LargeCorps, Appointment, 11/2/2018, 03:15 PM, -- 50
- LargeCorps, Appointment, 11/2/2018, 03:30 PM, -- 50
- LargeCorps, Appointment, 11/2/2018, 03:45 PM, -- 50
- LargeCorps, Appointment, 11/2/2018, 04:00 PM, -- 50
- LargeCorps, Appointment, **11/15/2018,** 09:00 AM, -- **25**
- LargeCorps, Appointment, 11/15/2018, 09:15 AM, -- 25
- LargeCorps, Appointment, 11/15/2018, 09:30 AM, -- 25
- LargeCorps, Appointment, 11/15/2018, 09:45 AM, -- 25
- LargeCorps, Appointment, 11/15/2018, 10:00 AM, -- 25
- LargeCorps, Appointment, 11/15/2018, 10:15 AM, -- 25
- LargeCorps, Appointment, 11/15/2018, 10:30 AM, -- 25
- LargeCorps, Appointment, 11/15/2018, 10:45 AM, -- 25
- LargeCorps, Appointment, 11/15/2018, 11:00 AM, -- 25
- LargeCorps, Appointment, 11/15/2018, 11:15 AM, -- 25
- LargeCorps, Appointment, 11/15/2018, 11:30 AM, -- 25

Previous   1 2

Give the client the URL and code for your site and they can begin the process in advance of their appointment to complete the application process.

The client will go to the URL for Pre-Registration, and enter the code you configure on the setup pages.
http://www.pwhdev.net/AngelWebSQL/loginangel.html

The demo site (Large Corps) has a Pre-registration code of: large

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Angel Code:	large ×
	Begin
Angel Preregistration	*(Last updated July, 2018)

Registration with The Salvation Army does NOT guarantee that you will receive a gift. The Salvation Army is NOT responsible for the

Registrarse con el Ejército de Salvación no garantiza que usted recibirá un regalo. El Ejército de Salvación no es responsable por la recibidos.

Step 1. Enter the Angel code to begin the preregistration process.
Step 2. Select a date and time for your interview appointment.
Step 3. Complete the one-page form and submit your information.

Paso 1. Ingrese el código Angel para comenzar el proceso de registración previa.
Paso 2. Seleccione una fecha y hora para su cita de entrevista.
Paso 3. Rellena el formulario de una página y envía tu información.

The client will select from one of the available time slots.

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Select and click on the interview date and time to use for your follow-up interview.

- -

Appointment times

Date / Time / Nbr Available	Date / Time / Nbr Available	Date / Time / Nbr Available
11/1/2018, 09:00 AM, -- **10**	11/1/2018, 09:30 AM, -- **30**	11/1/2018, 10:00 AM, -- **10**
11/1/2018, 10:30 AM, -- **10**	11/1/2018, 11:00 AM, -- **10**	11/1/2018, 11:30 AM, -- **10**
11/2/2018, 09:00 AM, -- **25**	11/2/2018, 09:15 AM, -- **25**	11/2/2018, 09:30 AM, -- **25**
11/2/2018, 09:45 AM, -- **25**	11/2/2018, 10:00 AM, -- **24**	11/2/2018, 10:15 AM, -- **25**
11/2/2018, 10:30 AM, -- **25**	11/2/2018, 10:45 AM, -- **25**	11/2/2018, 11:00 AM, -- **25**
11/2/2018, 11:15 AM, -- **25**	11/2/2018, 11:30 AM, -- **24**	11/2/2018, 11:45 AM, -- **25**
11/2/2018, 12:00 PM, -- **25**	11/2/2018, 12:15 PM, -- **22**	11/2/2018, 12:30 PM, -- **49**
11/2/2018, 12:45 PM, -- **50**	11/2/2018, 01:00 PM, -- **50**	11/2/2018, 01:15 PM, -- **50**
11/2/2018, 01:30 PM, -- **50**	11/2/2018, 01:45 PM, -- **50**	11/2/2018, 02:00 PM, -- **50**
11/2/2018, 02:15 PM, -- **50**	11/2/2018, 02:30 PM, -- **50**	11/2/2018, 02:45 PM, -- **50**

1 2   Next

Cancel

Fill out the one-page form

Angel PreRegistration.

Instructions

Please complete this screen with information about your family and the children that are applying for Angel Tree assistance.
Click on Add New Record when completed, and you will receive a pre-registration ID and appointment date and time to complete the registration process.
If you have more than 6 children of Angel Tree age, these will be added during the registration interview.
Please bring approporate identification for each child with you to this interview.
NOTE: If you make a mistake, please don't add another PreRegistration. This will be corrected during the interview.

Appointment Date/Time: 11/2/2018   10:45 AM

Adults+Children=Family Size: * [1] + [1] = 2
Home Address: *(No quotes, use underscore_) [123 Any Street]
Zip: * [99997 ▽]
Phone: Main / Second / Work: * [ ] [ ] [ ]
City / State / County: * [Large] [Texas ▽] [New County]
Family Email Address: [ ]

Head of Household
Last Name: *(No quotes, use underscore_) [Smith]
First Name: *(No quotes, use underscore_) [June]
Gender / Date of Birth: * [Female ▽] [8/7/1992] m/d/yyyy Please enter date with 4 digit year!

Child 01
Last Name: *(No quotes, use underscore_) [Smith]
First Name: *(No quotes, use underscore_) [Sally]
Gender / Date of Birth: * [Female ▽] [6/5/2013] m/d/yyyy Please enter date with 4 digit year!

Child 02
Last Name: *(No quotes, use underscore_) [ ]
First Name: *(No quotes, use underscore_) [ ]
Gender / Date of Birth: * [None selected ▽] [ ] m/d/yyyy Please enter date with 4 digit year!

And then receive the information about when to meet with the case worker to complete the Angel Application.

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PreRegistration Complete

Thank you for completing the Angel Tree PreRegistration process..

The next step is to meet with the Angel Tree Case Worker at the below appointment time:

Your PreRegistration code is:	**LG0211**
HOH Name:	**Smith, June**
Your Appointment time is:	**11/2/2018** AT **10:45 AM**

Please bring the following items with you when you come into complete your application: Valid Photo ID 2. Social Security Card / Consulate Card or proof of Tax I.D. Number 3. Current utility bill or mail received from school/government in Aug or Sept.

For each child being registered: 1. Birth Certificates AND Social Security Cards / Consulate Card. 2. Clothing and shoe sizes for each child. 3. Official custody or guardianship papers if applicant is not the biological parent.

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